



REQUEST FOR APPLICATIONS (RFA): Expanded Youth Programming

September 6, 2019

Questions & Answers

1. I am unable to view the narrative questions in Fundingtrack? Are narrative questions required for this application?

Yes, narrative questions are required for this application. In order to view the narrative questions, the fiscal year and program type need to be selected and the application saved, prior to the narrative questions populating. These directions are listed on the Funding Opportunities page in Fundingtrack. The directions read as follows:

In the application, please be sure to select “FY20” as the Fiscal Year and “Expanded Youth Programming” as the Program Type. Save the application and then Edit to complete the process.

Once FY20 and Expanded Youth Programming are selected and the application is saved, the applicant will be able to view the narrative questions.

2. I am the fiscal sponsor for two distinct organizations that are applying for the Expanded Youth Programming RFA. Does each organization need to register and submit an application in Fundingtrack?

Even though both organizations have the same fiscal sponsor, a separate registration and application will need to be submitted. If the organizations are selected for funding, they will have separate budgets, scopes, etc, which will need to be connected to separate applications in the Grants Management System.

3. Our organization’s annual fiscal year close-out and independent audit timeframe is August-October, with the final audit published and available in mid-November each year. We are able to provide, with our application, the audit for fiscal year ended June 30, 2018, and follow with the FY2019 audit as soon as it is available this fall. Is this acceptable?

Yes, an applicant can submit the FY18 audit along with a letter of engagement from the auditor for the FY19 audit. The FY19 audit will need to be submitted upon completion.

4. We don't have independently audited financial statements for the fiscal year (within the past 12 months), can we submit tax documentation instead?

If an applicant is requesting a grant under \$50, 000, they can submit a Form 990-N or 1120 instead of independently audited financial statements. If an applicant is designated as a tax-exempt organization, they should submit Form 990-N. If an applicant is designated as a corporation, they should submit their most recent Form 1120 that was filed with the IRS.