

JOB CLASSIFICATION: Servant Leader Intern/Learning Coach

STATUS: 35-40 Summer Temporary Full Time Hours

SUPERVISOR: Program Director and OST Coordinators

QUALIFICATIONS: High School diploma required; At least one year of college in related field a plus; Able to lead and participate in group sports and recreation; Experience in developing group lesson plans or integrated learning activities; Must have a commitment to working with youth from a strength based and/or youth development perspective; Exhibit positive attitude; model a mature and professional demeanor; Strong interpersonal skills and commitment to the ethics of good character, humility, and servant leadership; Authorization for background check for criminal and child protective findings. Ability to relate well to staff and board members of different races, ethnicities, genders, sexual orientations, socioeconomic backgrounds, and religions.

Responsibilities

- Set up and break down their classroom space, including securing and organizing the appropriate materials.
- Sanitize their classroom and program space
- Collaborate with staff to establish and maintain a supportive and structured environment for the youth entrusted to their care.
- Assist with the distribution and cleanup of snacks, breakfast, and lunch
- Plan and conduct academic enrichment time for a group of 10-20 students during program hours
- Serve as a facilitator of summer program activities and other special events, including chaperone field trips hosted during program hours
- Provide classroom management support during recreational, arts and developmental activities for youth
- Collaborate with athletic, social and cultural enrichment partners to implement after school and/or summer activities
- Complete required documentation, including attendance rosters
- Participate in staff meetings and professional development activities including national training, if applies, to support program improvement and staff development
- Participates in the organization's continuing learning on issues of racial equity and equity in general.
- Perform other duties as assigned